



MINUTES
JOB SERVICE EMPLOYER COMMITTEE
Great Falls, Montana
September 11, 2007

Members Present:

Sharon Boutillier, Centene
Ann Janikula, BCBS
Mel Villeneuve, Energy West
Tom Kotynski, GFPS

Job Service Staff:

Barb Hardy, Rhonda Huseby

Members Absent:

Connie Mathews, Citigroup
Deborah Jenkins, United Materials
Mark Willmarth, City of Great Falls
Shannon Jendro, Central Plumbing
Stacey Eve, Hamilton Misfeldt
Tom Alfrey, Great Falls Chamber

Checking account balance is \$2,115.56 and Money Market Fund balance is \$392.90.

Members present approved the renewal of the national SHRM membership for Barb and Steve to use, \$160.00.

Management Report:

Rhonda shared information about the manager's meeting held in Billings the end of September. She talked about the "new vision" for Job Service offices to provide more value added services and take labor exchange to the next level.

Business/Announcements:

Tom shared information about a new program that will be piloted at Great Falls High School starting next fall. Business classes will be set up to simulate an actual office environment. The classroom will be configured as cubicles with students clocking in and out and assignments actual work tasks. Tom asked that if anyone knows of a business that is remodeling and has cubicle walls or work stations that will be replaced to let him know. The school district is currently looking for donations.

The Scholarship committee is still in the process of looking at revising the scholarship forms and criteria for selection. Final changes will be presented at the November meeting.

Educational Activity:

Sharon and Barb gave a summary of the Montana Human Resource Conference held in Polson last week. The theme of the conference was "Staying Afloat through Conflict Management". Speakers presented information on communication, values, and understanding conflict. Other general sessions included a compensation panel, Montana employment law, and Human Rights. Break out session topics were updates in the Family Medical Leave Act, Wage and Hour, creating a successful work/life balance, mediation,

accommodating disabilities, workplace bullying, resolving conflict in the workplace, workplace investigations and cultural diversity. Lots of useful information was provided.

Next Meeting: November 13, 2007—Noon, Great Falls Job Service Workforce Center. We will be meeting in the 2nd floor conference room.